NETAJI SUBHASH ENGINEERING COLLEGE
TECHNOCITY, GARIA, KOLKATA-700152

Ref. No: NSEC/Registration/399/2025-26   Date: 27.3.26

-1-

URGENT NOTICE

Phase-II Registration Process for AY 2025-26 will commence as per the noted schedule in consistent with MAKAUT notification, Ref.No. MAKAUT/REG/2025-26/011 dated 25.3.2026.

As per the notification, requisite documents (mentioned below) are to be duly attested by the college.
The students must produce their original documents during attestation.

BRANCH	DATE OF ATTESTATION	TIME OF ATTESTATION	ATTESTATION BY	DOCUMENTS REQUIRED FOR ATTESTATION
All programmes	30.3.26 - 1.4.26	11.00 am - 4.30 pm	HOD'S/IN CHARGES	1.DoB PROOF (10th Admit Card/Marksheet) 2. Allotment /Rank Card (if applicable) 3. Anti Ragging document (to be filled and downloaded from antiragging.in) 4. Domicile document (for WB students only) 5.Caste Certificate (if applicable), 6. Final Pass marksheet

Date of Registration (Phase II)	Day	Stream	Time
2.4.26	Thursday	CSE	1st Half
		CSE	2nd Half
3.4.26	Friday	CSE (AIML)	1st Half
		CSE (AIML)	2nd Half
4.4.26	Saturday	CSE (IOT) + CSE (CS)	1st Half
		CSE (DS)+ AI & DS+CS&IT+ E &CE	2nd Half
6.4.26	Monday	IT	1st Half
		IT	2nd Half
7.4.26	Tuesday	ECE	1st Half
		EE+BME AEIE	2nd Half
8.4.26	Wednesday	CSBS +ME CE	1st Half
		BBA +BCA	2nd Half
9.4.26	Thursday	MTECH + MCA	1st Half
		All BTech Lateral	2nd Half

10.4.26	Friday	Any remaining	1st Half
		Any remaining	2nd Half
11.4.26	Saturday	Any remaining	1st Half
		Any remaining	2nd Half

All the students on the above-mentioned programmes in A.Y 2025-26 are hereby informed to produce the **soft copies** of their attested documents in **PEN DRIVE** (format and size to be followed strictly as mentioned below)

- Attested Student DOB proof – in pdf format (within 200kb)
- Attested Allotment letter of WBJEE (through which admission was done), CET allotment letter for BBA/BCA, PGET allotment letter for MTECH - in pdf format, JECA allotment letter for MCA (within 200kb)
- Attested Anti-ragging – in pdf format (within 200kb)
- Attested Domicile Document (for WB students only)– in pdf format (within 200kb)
- Attested Last Qualifying exam Final Semester/Year Mark sheet – in pdf format (within 200kb)
- Attested Caste Certificate (if applicable) in pdf format (within 200kb)
- Attested EWS Certificate (if applicable) in pdf format (within 200kb)
- Photo of student – in jpeg format (within 200kb)
- Signature of student – in jpeg format (within 200kb)
- Further , hard copies (xerox) of the following are required for submission to the university. 10th Admit card/Birth Certificate/DOB proof, 10th and 12th marksheet, WBCHSE Registration Card, WBJEE/JEE(M) admit card, rank card, WBJEE allotment letter (through which admission was done), CET allotment letter for BCA/BBA, PGET allotment letter for MTECH, JECA allotment letter for MCA, anti ragging undertaking (student and guardian), aadhar card, domicile certificate, caste certificate (if applicable) EWS certificate (if applicable). Students are required to submit the hard copy of these documents on their day of registration (phase II).

1. After successful submission a form with all the filled-up credentials will be downloaded, which must be duly signed by the students and their guardian.
2. All the verified documents along with the downloaded signed form need to be preserved for further process to be intimated by the University.

27.03.2026

PRINCIPAL

cc:
1. Dean (Academic)
2. Campus Administrator
3. All HoD's / In-Charges/Admin/Notice Boards/Accounts/Library/Website- with request to circulate/announce it to the students of their Departments for compliance.
4. Prof. I. Ghosh - Is requested to coordinate the process
5. System Admins
6. Notice Board
7. College website
8. File